



SHEPP

SASKATCHEWAN HEALTHCARE
EMPLOYEES' PENSION PLAN

Participating Employer Newsletter



October 2013

SHEPPWeb Provides Valuable Information Regarding Your Employees

In addition to allowing you to performing transactions online, SHEPPWeb includes a number of built-in reports, providing you access to valuable information regarding your employees. For example the *Monthly Payroll Data Posted* report provides you with the following information for each Plan member in your organization:

- SHEPP Member ID number;
- Payroll Information posted to date (itemized by month), including:
 - Pensionable Earnings;
 - Required Contributions;
 - Payroll Month Hours; and
 - Calendar Month Hours.

Reports can be downloaded either in PDF or Microsoft Excel format, and are located under the *Reports* menu on SHEPPWeb.

To register for employer access to SHEPPWeb download the SHEPPWeb Employer Access Agreement at www.shepp.ca.

For more information contact:

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Employer Services Officer
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Phone: 306.751.8334

Reminder: New Contribution Rates in January 2014

New contribution rates are in effect as of the first pay period in January 2014. Your software will require an update to reflect the new rates. To avoid errors, please ensure you have made the necessary updates by the first payroll run in January. The new contribution rates are outlined in the following table:

Contribution Rate	Active Members		Participating Employers	
	Present Rate	New Rate (Effective first pay period of the 2014 payroll year)	Present Rate	New Rate (Effective first pay period of the 2014 payroll year)
Pensionable Earnings up to the YMPE	7.7%	8.1%	8.62%	9.07%
Pensionable Earnings over the YMPE	10.0%	10.7%	11.2%	11.98%

YMPE is the Year's Maximum Pensionable Earnings under the Canada Pension Plan. The 2013 YMPE is \$51,100.

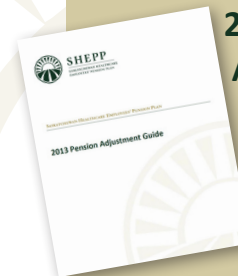
New Website in 2014

Stay tuned for our brand new public website in 2014. The new website will provide a more user friendly layout, easy access to plenty of additional information, and some exciting new features.



2013 Pension Adjustment Guide Now Available

Employers are required to calculate a Pension Adjustment (PA) for every active, retired and terminated member who earned a SHEPP benefit while in their employ during the previous calendar year. The SHEPP 2013 Pension Adjustment (PA) Guide provides detailed instructions on calculating PAs for 2013. You will find the new guide on SHEPPWeb under the Publications menu.



Year-end Quickly Approaching

Keep in mind, there are a number of pension-related actions required early in the new year including:

- Offering SHEPP membership to non-permanent employees who have met the eligibility requirements;
- For non-3sHealth payroll:
 - PA calculations; and
 - Annual Data Verification (ADV).

A detailed checklist will appear in the January employer newsletter.



Record Year for Pension Information Sessions

47 Presentations in 35 Locations Throughout 12 Health Regions

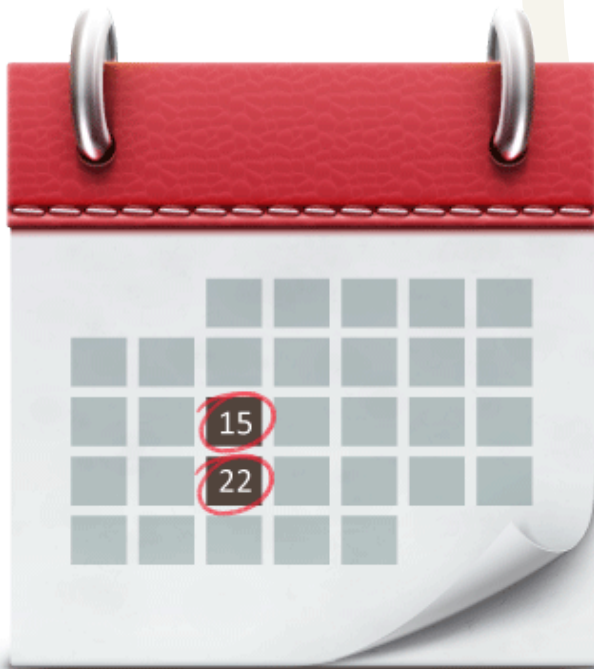
SHEPP is committed to providing Plan members with the information regarding their pension benefit needed to plan for retirement. Every spring and fall we travel throughout the province making presentations to Plan members at employer sponsored seminars and union conferences. These information sessions provide a general overview of Plan design, funded status, and contribution rates, as well as a detailed look at the Plan benefits. Members are provided with information regarding:

- normal retirement and early retirement eligibility
- the pension formula and how to calculate a pension benefit
- normal and optional forms of pension; and
- termination options and other pre-retirement benefits.

SHEPP would like to thank the participating employers who scheduled a Pension Information Session for their employees in 2013. A total of 47 presentations were made in 35 different locations throughout 12 health regions. Of the approximately 1,700 members who attended, 99% indicated they would recommend the presentation to other Plan members.

If you are interested in scheduling a presentation for your employees contact:

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Important Deadlines

Contributions Due the 15th

Contributions are always due by the 15th of the following month. For example, October's contributions must be remitted by November 15th.

Non-3sHealth Payroll Entry Due the 22nd

All non-3sHealth payroll should be entered by the 22nd of the following month. For example, October's payroll must be entered by November 22nd.

